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Knights of Columbus
FOURTH DEGREE
DE SOTO PROVINCE
FLORIDA DISTRICT



December 14, 2011

Worthy Faithful Navigator:

According to the Laws and Rules Governing the Fourth Degree of the Knights of Columbus, the District Assembly shall meet biennially during the months of March or April in the even numbered years.

I have scheduled the biennial meeting for the Florida District to take place at 12:00 p.m. (Noon) on Sunday, May 6, 2012, at the Double Tree by Hilton Hotel located at 5780 Major Blvd, Orlando, Florida 32819. (May date approved by Supreme Master).

After prior notice has been given to your Assembly members, you shall have an election of delegates for the biennial meeting at your February 2012 meeting. These delegates will consist of the Faithful Navigator and one (1) delegate for each 100 members or major fraction thereof of your Assembly. Assemblies have the right to elect alternates for the Faithful Navigator and for any delegates to which they may be entitled. Your Assembly is responsible to pay expenses for your representatives and delegates to the District Assembly meeting. Please forward the results of your election to me immediately following the election. Dress for the meeting will be business casual.

Resolutions for the biennial meeting must be made on Assembly stationery, legible, and include the following:

- Contain only one subject;
- Date voted on and approved by the Assembly;
- Signed by the Faithful Navigator and Faithful Scribe;
- Affixed by the Seal of the Assembly

All resolutions must be received by the Master no later than Saturday, April 3, 2012.

Fraternally,

James J. Schonefeld

James J. Schonefeld, PSD
Master, Florida District

cc: Vice Supreme Master

