

FOURTH DEGREE EXEMPLIFICATION INSTRUCTIONS

1. GENERAL INFORMATION:

- a. The exemplification for the Florida District Fourth Degree will be held on **June 30, 2012, in Pensacola Florida.**
- b. Candidates and Sir Knights dress for the exemplification will be black tux, white shirt, black socks and black bow tie. Members of the Armed Forces may wear their full dress uniform in lieu of tuxedo, but no K of C jewels.
- c. Dress for the banquet will be formal wear with the ladies wearing evening dress suitable for the occasion.
- d. **No Banquet or Ladies Luncheon tickets will be sold at the door or after the cut-off date of June 22, 2012.**

2. Place of Exemplification:

- a. **St Ann's Catholic Church**
Located, 5200 Saufley Field Road, Pensacola FL 32526.
The Exemplification will be Saturday, June 30th, 2012.
First come, first served.,
so get your reservations and paperwork in ASAP for a spot.

3. RECRUITMENT:

- a. Faithful Navigators and Sir Knights are encouraged to visit councils and start recruiting as many Third Degree Knights as possible that have been in the Order for 6 months from the date of their 1st degree.
- b. No Waivers are needed

4. CANDIDATES APPLICATION (FORM 4):

- a. All Form 4's are to be filled out as instructed in the attached sample. **TYPE or PRINT IN CAPITAL LETTERS** all required information. **Do not write in section 8 of Form 4. That is for the Master to Fill out!**
- b. All required signature blocks including the Financial Secretary **must be completed prior to forwarding** the Form 4's with all FIVE COPIES ATTACHED.
- c. **Candidate Fees are \$70, which includes, JUST ONE BANQUET TICKET, a Social Baldric, and a Fourth Degree Lapel Pin.** A fee for Priest Candidates including the above is \$45. Assemblies should take care of their fees and hotel accommodations. If any Priest would like to concelebrate mass please ask them to bring alb and stole.
- d. Send properly completed **Form 4 's, Completed Candidate's Certificate, Order Form and assembly check** payable to James Schonefeld, Master for all fees and mail to; 3242 Hawks nest Dr, Kissimmee, Florida 34741, This must be received by the Master **before the cutoff date of June 22nd, 2012.**

**The honoree for the Exemplification in Pensacola will be
"James Geuin",
He is Florida District Marshal for the Master.**

6. TENTATIVE AGENDA:

a. Saturday, June 30, 2012

9:00 AM to 11:00 AM Registration for Sir Knights and Candidates

11:00 AM Candidates procession with Honor Guard to Church.

12:00 Noon Exemplification Fourth Degree.

4:00 PM Mass.

5:30 PM Social

6:00 PM to 8:00 PM Dinner Banquet

PLEASE NOTE:

Do not forget to send a "Completed Fourth Degree Certificate that is printed for each candidate from your assembly" along with the Form 4's, Order Forms & Assembly Check payable to **James Schonefeld, Master. You may order from the Supreme Council's Supply Department or download from the web at www.vmfweb.net/forms.html . This is required on all candidates who will be making their Fourth Degree.**

Make sure you pick up your candidate's certificates at the banquet after they are signed.